

CLIENT INTAKE FORM-BANKRUPTCY

Client 1: _____ (**Debtor**) Previous/Maiden Names: _____

Mailing Address: _____
(Include Zip)

Residence Address: _____
(If Different)

County: _____

Email Address: _____

Home Phone: (____) ____ - _____ Work Phone: (____) ____ - _____ Cell: (____) ____ - _____

Social Security No.: _____ - _____ - _____
(required)

Date of Birth: _____ - _____ - _____

Employer: _____

Employer Address: _____

Position: _____

Length of Employment: _____

Approx. Gross Income **2017**: \$ _____

Approx. Gross Income **2018**: \$ _____

INCOME TO DATE THIS YEAR \$ _____

- Prior six months paystubs required by Bankruptcy Court Income Verification Required
 - Consumer Credit Counseling Required Prior to Filing
 - Debt Management Course Required After Filing

Client 2: _____

(**Spouse**) Previous/Maiden Names: _____

Mailing Address: _____
(Include Zip)

Residence Address: _____
(If Different)

County: _____

Email Address: _____

Home Phone: (____) ____ - _____ Work Phone: (____) ____ - _____ Cell Phone (____) ____ - _____

Social Security No.: _____ - _____ - _____

Date of Birth: _____ - _____ - _____

Employer: _____

Employer Address: _____

Position: _____

Length of Employment: _____

Approx. Gross Income **2017**: \$ _____

Approx. Gross Income **2018**: \$ _____

INCOME TO DATE THIS YEAR \$ _____

Marital Status: _____ If Divorced, When? _____

Children (List Names and Dates of Birth) Name: _____ D.O.B: _____

Name: _____ D.O.B: _____

How many Children live with you? _____

Do any other adults live with you? Y___N___ If yes, how many _____

Are they employed? Y___N___ If yes, do they contribute to the household? Y___N___
How much do they contribute? _____

Do you own real property (house)? Y___ N___ If so, address: _____

Any liens? Y___ N___ If so, who holds the lien(s)? _____

Have you owned any real property during the last six (6) years? Y___ N___

Do you own a mobile home? Y___N___ If so, list year, make, model & approx. mileage: _____

Where have you lived during the past two (2) years? (list all addresses)

Do you own any vehicles? Y___N___ If so, list year, make, model & approx. mileage: _____
(include boats, motorcycles, ATV's, 4-wheelers, campers, trailers, etc.)

Any liens? Y___ N___ If so, who holds the lien(s)? _____

Do you own a snowblower or riding lawn mower? Y___ N___ If so, list _____

Do you have any bank accounts? Y___N___ If so, list type of accounts (checking/savings) and name of bank(s): _____

Do you have a security deposit? Y___N___ If so, how much? \$_____ Who holds it? _____

Do you have a lease on an apartment or house? Y___N___ If so, with whom? _____

Do you own any furniture? If so, list & describe: _____

Do you own any books or pictures? If so, list _____

Do you have any collectible items such as stamps, coins, antiques, hobby/collections, etc. If so, list _____

Do you have any patio furniture, barbeque grill, etc? If so list: _____

Do you have life insurance? Y___N___ If so, with whom, what kind? _____ Beneficiary: _____

Do you have a wedding ring? Y___N___ Engagement Ring? Y___N___

Was engagement ring used in wedding ceremony? Y___N___

Do you have a watch or any other jewelry?? Y___N___ If so, please list(use back). _____

Do you own any flat screen TVs? Y___N___ If so, how many & what kind? _____

Do you have any pension, retirement, or 401k? Y___N___ If so, list: _____

Do you own any firearms or sports/exercise equipment? Y___N___ If so, list. _____

Do you have any pistols or a pistol permit? Y___N___ If so, how many & list them _____

Do you own a computer? Y___N___ If so, how many & what kind? _____

Do you own a cell phone? Y___N___ If so, how many & what kind? _____

Do you own any other consumer electronics? Y___ N___ If so, describe _____

Do you own any tools beyond simple hand tools? If so, list: _____

Did you file your tax return this year? Y___N___ Do you owe any taxes to a tax authority Y___N___

Do you owe any income taxes? Y___ N___ If so, are they less than 3 years old? Y___ N___ If not, how old? _____

Did you get a refund? Y__N__ If so, how much/for what year _____

Do you have to file any tax returns? Y__N__ If so, for what years? _____

Do you have your last three (3) years tax returns? Y___N___

Did you have any lawsuits pending against you? Y___N___ If yes, specify: _____

Do you have any Judgments against you? Y___N___ If yes, describe: _____

Do you have any garnishees against your wages? Y___N___ If yes, specify: _____

Has your bank account been seized? Y___N___ If yes, specify: _____

Has anything been repossessed within the last year? Y___N___ If yes, specify: _____

Has your house been foreclosed? Y___N___ If yes, specify: _____

Have you ever been in business for yourself? Y___N___ If yes, describe: _____

Do you use an accountant to prepare your tax returns? Y___N___ If yes, describe: _____

Do you have the records from said business? Y___N___ If yes, describe: _____

Was the business incorporated? Y___N___

Do you owe any money to relatives? Y___N___ If yes, describe: _____

Have you paid any money to any relatives during the past year? Y___ N___ How much? _____

Have you paid any debt on behalf of a relative during the last year? If so, list: _____

Have you loaned any money to any relatives during the last year? Y___N___ If yes, describe: _____

Do you have any sort of contractual business relationship with any relative? Y___N___ If yes, describe: _____

Have you ever filed bankruptcy before? Y___N___ If so, when/where? _____ Chapter 7 ___ 13 ___

(Do not assume it was too long ago) Was it Discharged? _____

Have you sold, transferred, or given anything away in the last year?

Y___N___ If yes, specify: (include gifts) _____

Have you transferred any property, including real property, to any relative during the last six (6) years? Y___N___

Have you transferred any real property to anyone during the last six (6) years? Y___ N___

Have you made any large payments exceeding **\$600.00** to any creditor in the last **90** days (other than for mortgage or car)? Y___N___ If yes, whom: (include Relatives) _____

Have you used any credit cards during the last ninety (**90**) days? Y_____ N_____ If so, how many & how much on each card? (list on back if necessary) _____

Do you have more than **\$25,000** in credit card debt? Y___N___ If so, please list and explain why: _____

Do you owe any Student Loans? Y___ N_____ If so, to whom & how much? _____

Do you have any stock, bonds, or mutual funds? If so, list: _____

Do you owe child support or spousal support, or attorney's fees to an ex-spouse? Y___N___ If so, how much do you pay? _____

Do you owe arrears? _____

Do you owe any money to an ex-spouse due to a divorce settlement? Y___ N_____ If so, specify: _____

Are you required to pay any debts you had with an ex-spouse due to a divorce settlement? Y___N___ If so, specify: _____

Do you have any claims or lawsuits against anyone? (Personal Injury, Workers' Compensation, etc.) Y___N___ If so, specify: _____

Does anyone owe you money? Y___N___ If so, for what? _____

Have you ever participated in Consumer Credit Counseling or a debt management program? Y___N___ If so, specify: _____ When? _____

Did you pay any fees? Y___N___ If so, how much? _____

How did you find Mr. Corletta? Check one:
___ Previous Client ___ Referral-Name of person referring: _____
___ Telephone Directory Ad ___ Internet Ad ___ Television Ad

How do you intend to pay? (check all that apply) **Note:** Credit Cards **must** belong to 3rd party; **cannot** be client's credit card ___ Cash ___ Check ___ Money Order ___ Credit Card (Mastercard, Visa, Discover, AMEX)

This information will be used to establish your file and handle your case, including preparing your Bankruptcy Schedules. Please make sure it is accurate. You could be penalized by the Court for giving inaccurate or incomplete information. Bankruptcy Petitions are sworn under oath. You are responsible for the information contained in them and are subject to verification/audit by the Court or Trustee. Cancellation of any appointments are to be made at least 24 hours in advance, otherwise they are subject to a cancellation fee.

Signature of Debtor: _____ Date _____

Signature of Spouse: _____ Date _____